



# Melksham Neighbourhood Plan

**Steering Group Meeting**  
**Crown Chambers, 1st Floor, 7 Market**  
**Place, Melksham, Wiltshire SN12 6ES**

**Date: Wednesday 10<sup>th</sup> January 2018**  
**Start: 6pm**

## **AGENDA**

### **1. Welcome & apologies**

*(apologies received in advance from Cllr. Pat Aves)*

### **2. Declaration of Interests**

### **3. Public Participation**

### **4. Minutes of the last meeting**

4.1 Agree [minutes of 29<sup>th</sup> November 2017](#)

### **5. Matters Arising**

### **6. Finance Report**

6.1 Payments for Approval

6.2 To consider the November 2017 invoice from MCAP

Link: [Invoice 17/P/011](#)

6.3 To consider the November 2017 invoice from Lemon Gazelle

Link: [Invoice 145](#)

6.4 Current Budget – amount spent to date

### **7. Public Consultation**

7.1 To consider report from Lemon Gazelle following Housing Consultation (high level report with detailed report to follow at later meeting) *(to follow)*

7.2 To consider email update from Lemon Gazelle with progress update in response to questions raised by members [Click to download email update](#)

8. To consider Wiltshire Council briefing note on “Brownfield Site Register”.

[Click to download briefing note](#)

9. To consider correspondence from Melksham Town Council

[Click to download correspondence](#)

10. To consider correspondence from Melksham Link Master Planners re: Wilts & Berks canal

[Click to download correspondence](#)

11. To note correspondence from Wiltshire Council re: affordable housing provision

[Click to download affordable housing correspondence](#)

12. To receive update from Nick Westbrook, Health & Wellbeing Task Group lead further to November meeting of Wiltshire CCG (Clinical Commissioning Group)

### **13. Any Other Business**

14. **Date of Next Meeting** of Steering Group: Weds 31st January 2018 (to be confirmed)